



As a paralegal in the Corporate Services Group, Xiaoyan is responsible for maintaining the records of federal and Québec corporations.

She prepares documents for legal persons and partnerships, including registrations, incorporations, amendments, continuances, amalgamations, dissolutions and rollovers.

## EDUCATION

Université de Montréal, BA (Translation), 2018  
Collège Ahuntsic, ACS (Paralegal Technology), 2010

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